

UNIVERSITY EXTENSION EDUCATION COMMITTEE MINUTES

Date of Meeting: August 11, 2014

Meeting called to order by: Chair Paul Babcock called the meeting to order at 8:30 a.m.

Members Present: Babcock, Borland, Hartz and Morse; Vance absent.

Agents Present: Eisenmann, Georgson and Torbert; Grabow excused.

Also present: Ben Wehmeier, County Administrator

Certification of Open Meetings Law: The agenda has been duly posted and the door is open.

Approval of Agenda for Possible Rearrangement: None

Approval of June 9, 2014 Meeting Minutes: Motion was made by Borland and seconded by Morse that the minutes of the June 9, 2014 meeting be approved as drafted. Motion approved: 4-0

Communications: None

Citizen Input and Comments: None

Item: Agent Reports

Grabow, Eisenmann, Georgson and Torbert and Thoma's monthly reports were sent electronically to the committee. Review and highlights from monthly reports were provided in the following order: Torbert, who also reviewed Thoma's, Georgson and Eisenmann. Administrator Wehmeier highlighted points of Grabow's monthly report in his absence.

Item: 2014 Budget Update

- a. Capital Technology Project Update: Technology project bid with revisions from original is going to County Board on Tuesday. UW-Extension will be getting three new LCD projectors and one Mondopad.
- b. General Budget: Georgson stated that the budget looks good to date.

Item: 2015 Budget Update

Georgson reported that the 2015 budget came in roughly \$6,000 over budget. Revenues are up slightly. The overage is mainly due from the following: one health plan changed from single to family; salary freeze (since 2007), employee retention discussion on-going and salary adjustments that are scheduled. The department will be meeting with Administrator Wehmeier to discuss the 2015 budget on August 18.

Upcoming Agenda Items and Meeting Dates: Next committee meeting will be held on September 3.

Adjournment: A motion was made by Borland, seconded by Morse, to adjourn the meeting at 9:42 a.m.

Motion passes: 4-0

Secretary